**SEND Information Report 2021-2022– Annual Review Alert**

Governing bodies of maintained schools, maintained nurseries and academies **must** publish information on their websites about the implementation of their policy for pupils with Special Educational Needs and/or Disabilities (SEND). This information should be updated annually as required in Paragraph 6.79 of the SEND Code of Practice (CoP).

If you have not already submitted your latest Annual Review, this is now due for completion.

If you are unsure, please check the [Halton Local Offer, Education section](https://localoffer.haltonchildrenstrust.co.uk/schools-colleges-post16/) where you will find all the SEND Information Reports (SIR) for each school/setting published in the appropriate area

Please find attached the new template for the SIR 2021-2022 for completion. The Early Years 2021-2022 template is also attached for schools to complete where appropriate.

Can you please ensure that you:

1. Publish the latest **SEND Information Report 2021-2022** on your school website;
2. Email your report to Tracy Ryan [tracy.ryan@halton.gov.uk](mailto:tracy.ryan@halton.gov.uk) by Friday 26 November 2021;

The Ofsted Outcome Letter (25/5/2017) SEND Local Area Inspection identified that “***A number of schools’ websites do not provide a link to the local area’s offer”*** (page 2 quote). To ensure your compliance with this and assist with signposting, can you please:

* Add the web-link to Local Offer [www.halton.gov.uk/localoffer](http://www.halton.gov.uk/localoffer) to your ‘home page’.

If you have any queries, please contact **Tracy Ryan on Tel: 0151 511 8661**